

**SOCIETY OF AMERICAN MILITARY ENGINEERS**  
**Denver Metro Post**  
**BOARD MEETING – May 2, 2006**  
**Location – CDM**

Geoff McKenzie called the meeting to order at 11:40 A.M. CDM was the host. Board members in attendance included:

Geoff McKenzie	Loretta Davis	John Bright
Cyndi Lincicome	Dave Huelskamp	Sara Babcock
Patrick Scher	Corinne Cuillard	
Greg Kilkenny	Neal Parker	
Joe Capesius	Derek Uhela	
Ron Costello	John Mullans	

**1. Secretary Report**

- March report still missing
- Amendment made to the Treasurer's Report summary

**2. Treasurer's Report (Costello)**

Continue to keep a running tally of raffle \$ for scholarship

□ **Account Balances:**

- Checking Account balance at US Bank as of 04/27/06: \$22,785.20  
 (Note: Includes \$712.00 from Scholarship Fund and \$111 from 2006 Raffles.)  
 (Total revenue received from 2005 Region Conference = \$24,500.)

<b>Investments:</b>	<b>12/31/05</b>	<b>04/03/06</b>	<b>YTD Change</b>
<b>USAA:</b>	\$34,742	\$34,508	(\$203)
<b>John Hancock:</b>	\$47,604	\$49,019	\$1,415
	\$82,346	\$83,527	\$1,181

□ **April 20, 2006 Luncheon Results:**

**Head Count**

40 Reservations  
 6 No Shows  
15 Walk In  
 49 Attendees  
-5 Speaker/Invited Guests  
 44 Paying attendees

**Revenue**

Scholarship Raffle       **\$55.00**  
 Prior Meeting Payment  
 (No-shows, etc.)       **\$200.00**  
Attendee Revenue       **\$855.00**  
**Total April Revenue**   **\$1,110.00**

**Expenses**

Doubletree Hotel – food	(48@\$13.95)	<b>\$879.06</b>
Room Fee	(1@\$48.00)	<b>\$ 48.00</b>
Total Expense		<b>(\$927.06)</b>

**Meeting Profit/(Loss) March** **(\$72.06)**

**Meeting Profit/(Loss) Year-to-Date** **\$13.34**

**No Show Cost Recovery Year to Date**

Total No-Shows:	29
Number of Payments Received:	6

Resolved matter regarding January meeting wherein an individual who drove around due to the confusion of SAME changing the location  
Board approved.

**3. Committee & Special Reports**

❑ **Programs – Corinne Cuillard, Cyndi Lincicome**

- June – Tim Vidra presenting on Iraq, at the Sheraton Four Points, Cherry Creek
- Discussed the 8 on 8
  - o Agreed to 2 registration tables – A-L, M-Z
  - o 1 table for raffle – Merrick, Nolte, URS, CH2M will be donating the raffle items
- July luncheon – SAME Summer Camp, Major General Fox will be the Guest Speaker
- August – propose Coors tour
- Jeff Montero to provide an update version of meeting spreadsheet at each Board meeting
- December – awards luncheon and motivational presenter
- Note to program committee – lock in Sep/Oct/Nov mtg
- Evaluated the fee structure as we are not making any \$ off meals
- Keep after no-shows to avoid any unnecessary budget overage

❑ **Streamer report –**

- No report

❑ **Membership – Geoff McKenzie**

	Baseline Dec 31, 2005	January 30, 2006	February 21, 2006	March 28, 2006	April 28, 2006
Individual Members	159	160	161	125	130
Total Members	351	415	423	382	397
Sustaining Members	54	54	56	55	59
New Members		7	18	32	39
Dropped Members		48	34	109	50

Streamer results posted by National January 06

Post	Size	Region	04 Ind #	05 Ind #	delta	% chg	04 Sust #	05 Sust #	delta	% change	Streamer
Denver Post	L	Rocky Mountain	140	159	19	13.6%	47	54	7	14.9%	yes

The numbers always fluctuate due to schedule of renewals vs. dropped

❑ **Educational Training/PDU – Holbrook**

- New committee chair is Jon Holbrook
- Streamer – we need to meet criteria related to education
- Geoff, Jim and Jon will meet to evaluate where we are currently –
- Need to develop a technical workshop to earn approximately 4 PDUs
- Jim Quin has volunteered to assist in technical workshops – November timeframe
- Consider a Webinar
  - o Kentucky Post held one in 2005
  - o Issue PDUs for meetings
  - o Get information to Loretta to get on the website

❑ **Outreach/Communications – Mary Gearhart**

- No new report

❑ **Scholarships**

- No report

❑ **Math Counts**

- No report

❑ **Communications (Loretta)**

- Difficult to get the web site updated due to staff schedule
- Agreed to hold off-line discussion re: vendor service
- Update new officers list and post on web site
- Provide information to Loretta in the following formats pdf, Excel, or Word
- Consider chairs updating individually – this would lighten the demand on the CH2Mhil staff
- Newsletter
  - o Monthly meeting announced today
  - o Monday, May 8 deadline

❑ **Young Members (Neal Parker)**

- Coors Tour – propose to have it as a general membership luncheon (sandwiches)
- Parking is a challenge
- 15 minute presentation, 15 minute tour
- Dave Huelskamp will work out the logistics and report back in June meeting
- Kickoff get-together, June 6, Rockies game
  - o Meet beforehand, publish in the newsletter

❑ **Student Chapter**

- Col. Eyres, Col. Cohain – April presenters
- Need to prepare certificates
- 2 students seeking intern opportunity
- Need to develop a Student Charter to be recognized by National
- 3 student post positions to have 2007 more student-driven

❑ **National Security (Patrick Scher)**

- Participating in National conference calls
- Reviewing the streamers requirements
- Jim Kansy – EPA interested in being a program
- Mike Piper will be alternative to Patrick Scher
- Discuss when Buckley AFB to bring vehicle to Doubletree event

❑ **Fellows (John Bright)**

- Contacted FEMA and FHW to give presentation about SAME
- Interested in a National PPT to use locally

**Relationship/Recognition (Corinne Cuillard)**

- Anita prepared a concept for review for an Awards Program
- Review and provide comments to Anita/Corinne by May 16
- Review revised plan at the next Board meeting
- Once approved, get nomination award form on the website

❑ **Small Business**

- No new report

❑ **Summer Camp (John Mullans)**

- May 1 deadline
- USAFA had 70 applications
- DMP submitted 6, received one late application (Mary Gearhart's son)
- Requesting corporate support
- URS, CDM, TerraTech providing monetary support
- 60 campers USAFA limit
- John proposes we decline the rebate – will move in August -- prepare email to distribute in August

**4. Old Business**

- Themes/Initiatives – previously discussed
- Streamers for 2006 – Geoff sent the chairs the 2005 streamers to begin planning 2006
- Recognition – discussed previously

**5. New Business**

- June meeting date – June 6, 2005, Michael Baker, Inc.
- NCO Report, SGM

- Announced that NCO council be formed for SAME
- Better networking for NCOs in SAME
- Joe will serve on the council

□ **Next Meeting**

- June 6, 2006 at the offices of Michael Baker, Inc.