

**SAME Denver Post Board Meeting Minutes
Tuesday, January 02, 2007**

Location: Office of Tetra Tech, 950 17th Street, Suite 2200, Denver, CO 80202

Attendees:

| | | |
|-------------------|------------------|-------------------|
| Bright, John (T) | Kitchell, Bob | Montera, Jeff |
| Capesius, Joe | Larson, Anita | Quin, Jim |
| Costello, Ron (T) | McKenzie, Geoff | Rasmussen, George |
| Holbrook, Jon | Meyer, Elizabeth | Wigle, Matt |

T = Via Telephone (1-888-379-9287 ID #363720)

Organization Review

The meeting was called to order at 11:40 am. President, Anita Larson led a brief review regarding the status of each listed organizational position. Discussion included a dialogue of possible recruits to fill for various open committee positions and service needs.

Treasurer Report

Ron Costello reviewed the following items in his submitted written report:

- Current balance of \$89,545 in investments and \$16,981,39 in Checking Account
- We are carrying scholarship funds in Checking Account
- Home Front Cares - \$361 and \$639 for \$1,000 contribution
- December Lunch Status– Post filled all available space no-shows verse walk in balanced
- General Member Meetings for 2006 paid their way at break even
- Data sent to national to facilitate fund transfer
- Agreed to pursue obtaining credit card processing

Award Meeting Feedback – Open discussion

Anita Larson asked for award meeting feedback. The feedback and group census included:

- The event was worth doing and well done
- Several production items need to be improve based on lessons learned
- Meeting needs to be slightly shorten
- Improved logistics to facility getting people to the right room on time
- Suggested we implement earlier planning and event announcement to increase attendance
- Keep the event focused on the awards

Program Committee Report

- Change in meeting calendar - December 6, 2007, for General meeting date (verses 3rd Thursday of the month)
- Currently January, February and December meetings are set and planned
 - February 15 Tom Mitchell Weston - design of green building
- Call for Meeting Ideas included dialogue about the following:
 - November training session
 - Keep 8-on-8 in June – prepayment via credit cards to insure we collect at time of sign-up

- Jul 10 - Pikes Peak Joint meeting during Engineering Camp
- Not sure about Golf Tournament - cost is a concern for members that are not reimbursed by company
- Discussed possible Joint Training meeting with Pikes Peak Post
- Small Business focus – possible match making session
- Motivational speaker – need the right speaker, needs notoriety to draw crowd
- PMI certification/training – Anita to follow up

Fellow Report

John Bright is looking for a replacement. Linda Brown and Bob Kitchell are working on a replacement and focus for the year.

Other opportunities for Fellows include:

- This includes continuing National Security Team briefings to public agencies.
- Opportunity to discuss SAME post membership benefits and encourage participation with retiring and young federal employees who may need an opportunity to network.
- Opportunity to connect with women who need forum to network outside of government or agency.

NCO - Joe Capesius

No new information to report

Education, Training and PDU – Jon Holbrook

Jon Holbrook has submitted paperwork for streamer to Anita for review and submission to National. In the requirements section, we are lacking an article to a magazine or publication. PDU credits posted to website. Need to send National November tactical session article.

Small Business

No small business report

Young Members

Young Member report was provided via e-mail message to Anita. The Young Members noted that they held a meeting on 13 December – Linda Brown (Fellow) attended; they discussed mentoring, recruitment and future activities.

National Security

No report submitted - Need to complete draft submission to national for streamer

Communications

Loretta was not at the meeting but she needs articles for newsletter by this Friday. Suggested items may include RVP medal, Pearl Harbor flag and member coins activities. Post needs Second VP to monitor our website for content and accuracy.

Outreach and Communications

Mary Gearhart completed documentation for the streamer – Anita to finalize and submit. Post needs to recruit a new committee member to replace Mary Gearhart who has transfer to another firm.

Membership

As of December 2006 – Individual members 159, total 406, sustaining 58, new members 65, dropped 51. These are identical to those statistics presented at the last Board meeting. The streamer criterion is focused on individual members and sustaining membership. National has made the submission and metrics a little complex and has limits. Sustaining Membership application review was suspended during December.

MathCounts

Several MathCounts dates will be advertised in the newsletter. Volunteers are needed for each of these dates. Generally the Post sends about \$1000 to support the State Program. Ron Costello to verify check submission status of the donation to support the 2007 State conference.

Motion approved to approve \$1000.00 payment to MathCounts (if not already submitted).

Summer Camp

E-mail report sent by John Mullans to group– Goal is to conduct a financially self-sufficient camp regarding cost/fees. Camp fees have been raised to \$550 per camper to support the self-sustaining concept. Post support is currently set at \$1375 plus any full ride scholarships. Program is seeking \$2000.00 for budget support. Senior Mentor needs to be replaced for camps. SAME national website is not yet posted with data regarding the camp. Board was asked to consider budgeting airfare support for Oxnard Camp for Elizabeth Meyer's participation as a mentor.

Relationship and Recognition

Reviewed streamer requirements to identify holes. Lacking articles both SAME and non-SAME publications. Need article ideas - possible MathCounts article. A request for publications will be included in the January newsletter.

Open Discussion

- Anita Larson asked the group if there is an event or activity we want to do as a post this year that differs from the past. She is seeking feedback.
- Motion offered – Scholarship support for Omaha Post's Doug Plack Scholarship fund. In addition to funding from the Board, at the February meeting John Shaler will assist us in collecting additional funds for the scholarship.
 - *Motion approved to award \$1000 to Doug Plack's scholarship fund tied to our existing scholarship funds.*
- Nominations to National – three Denver Post winners to be evaluated. George Rasmussen to take lead.
- Geoff motioned for approval to thank support staff via \$100 gift certificate. Candidates included Emily and Barb Lowry.

- *Motioned approved for \$208.00 (gifts and fees) with award at February meeting.*
- Suggested that spotlight presenter to bring raffle prize and limit presentation time.
- Allow new sustaining members to present at meetings.\

The meeting was adjourned at 1:15 pm.

Meeting minutes taken by Matt Wigle. Minutes later amended by Anita Larson.