

**SAME Denver Post Board Meeting Minutes
Tuesday, 30 January 2007**

Attendees:

Babcock, Sarah	Larson, Anita	
Keith, Steve	Kilkenny, Greg	
Wiggle, M (T)	Parker, Neal (T)	
Coats, John	Quin, Jim	
Costello, Ron	Rasmussen, George	
Holbrook, Jon	Scher, Pat	
Jones, Chuck	Ulehla, Derek	
Lincicome, Cindy		

T = Via Telephone (1-888-379-9287 ID #363720)

The meeting was called to order at 11:30 am. President, Anita Larson.

Leadership Training Summary

- Gen. Strock presented to the group.
- Anita Larson attended the membership database training course
- 2006 individual membership numbers were suspended until further notice.
- Discussion about the following were held:
 - Membership services
 - Gaining more members
 - 8 on 8 was discussed
 - Responsibility of leader
 - Streamer submissions were discussed

Buckley AFB Meeting

Challenges with gate entry was discussed for future planning
Meeting was very successful – thank you Loretta for spearheading
Received “thank you note” from COARNG

Secretary Report

Minutes for January 2007 were approved by Board

Treasurer Report

- Ron Costello reviewed the following items in his submitted written report
- Current balance of \$89,348 in investments and \$17,527.86 in Checking Account.
- 79 Paying attendees at the January 19, 2007 meeting.
- Confirmed that pricing for events would be:
 - \$25 non-member
 - \$20 member
 - \$10 military/agency
- Possible expenses would be:
 - Sending incoming President to leadership Training in August
 - Sending mentor to Navy Camp

- Recommended that Ron inquire about UFBDirect – money Mart with 5% interest accrual
- Budget for 2007 is missing Young Member Events – work with Young members to propose a \$\$
- Approve budget at the March meeting
- Board approved sending Elizabeth Meyer to the Navy Camp. Anita Larson will advise Elizabeth of approval and recommend that airline ticket is purchased early to reduce the cost.
- PayPal
 - Would require members to pre-pay for luncheons and reduce no-show costs
 - Ron and Sarah will evaluate the feasibility of using this system
 - Sarah confirmed that PayPal maintains confidential information
 - Charge is 2.9% and \$.88 for each registrant
 - Will reduce the profitability of the luncheons
 - Anticipate rolling out PayPal by May

Program Committee Report

- February meeting is set at the Embassy Suites hotel. Tom Mitchell (Weston) will be presenting about Green roofs.
 - American Automation is the small business spotlight.
- March Meeting is set for March 15 at the Embassy Suites at 7525 East Hampton Ave. Speaker will be Bethany Trumple of Farnsworth who will present on LEED Certification.
- April and May meetings are still open
- June will be the Annual 8 on 8 and Small Business Industry Day
- Possible topics for future meetings include:
 - Downtown Justice Center
 - RTD Transit related development program (commercial/private)
 - Union Station Development

Fellow Report

- Board identified a need to appoint a Fellow and possibly identify and Agency Representative
- It was suggested that Fellow consider involvement in ROTC programs
- Anita Larson to provide a charter to the Fellows

NCO - Joe Capesius

No new information to report

Education, Training and PDU – Jon Holbrook

- Jon to meet with Jeff Montero regarding programs to assure that streamer requirements are being met

- Board proposed consideration of listing PE preparatory courses in the newsletter (i.e. CU offers these two course; CSU offers these two courses, etc.)
- Consider sending out PE Training Manuals again
- Consider partial scholarships for EIT/PE testing
- Professional articles – encourage members to contribute articles to professional publications or technical papers at conferences

Small Business

- Small Business Outreach – Contracting with the Government event is scheduled for 4-5 April 2007
- Greg Kilkenny sits on the National Board for Small Business program
- USACE Small Business conference is in scheduled for November

Young Members

- Committee is identifying a February Happy hour event
- Coordinating with SAME Pikes Peak Post for a March event
- Scheduling a tour of the EPA building for the Spring

Student Post

- Hosting an interview/resume session on 20 February at CH2M Hill's office
- Encouraging students to attend the USAFA Engineers Dinner event
- Summer job Fair will be held 6 March

National Security

Pat Scher announced that streamer has been completed and submitted to Anita
Beginning to plan the Training Session for 2007. Have 2-3 program speakers on board
to date

Marty Melhorn is preparing newsletter article

Outreach and Communications

- Speaking with Ed Canon for chair position
- All articles for newsletter should be submitted to Loretta Davis by 2 February
- Officer sheet is being updated and provided to Loretta for posting on website
- Sarah indicated that the links for the Individual and Sustaining Member applications is no working
- Sarah proposed that we check the costs vs. those posted on national
- Need information for the small business section of the website. George Rasmussen to provide to Loretta
- Sarah proposed that the Fast Start Plan be separated on the website for DMP only

Membership

It was reported that membership was successful in 2006.

MATHCounts

- Chuck Jones indicated that we need volunteers for the following events:
 - 2 February – Jefferson County, during day at Green Center
 - 10 February – Denver University, anticipate 300 students
 - 24 February – Brighton High School
 - 17 March – State Competition at University of Denver.

Recognition

- John Mullens was nominated for award at National Level
- 42 years dedication to SAME.

Summer Camp

- John reported that Kurt Ubbelohde (former Omaha District Engineer; now with Leo A Daly) would be the Senior Mentor this year.
- All letters have been sent to organizations such as, ROTC, CAPES, SWE, etc.
- SWE sent email to all their schools also
- National sent out 87 notifications
- 2 applicants from Kansas have already been received
- Planning meeting will be in February.
- Cindy will support John in the Camp preparation activities.

National Conference

- Conference will be held at the Salt Palace Conference Center.
- Jim Quin recommended that DMP review the Memorandum of Understanding since the roles have changed
- SAME National will play a larger role in development of the program for our event.

Old Business

- 2006 streamers have been submitted
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New Business

John Coates addressed the USO presentation of facility at DIA as a possible tour for DMP event

Also proposed that USO could be considered as an organization for our Outreach Program to support

Next

The meeting was adjourned at 1:20 pm.

Meeting minutes taken by Cindy Lincicome