

**SAME Denver Post Board Meeting Minutes  
Tuesday, February 27, 2007**

**Location:** Office of CDM, 1331 17<sup>th</sup> Street, Mezzanine, Denver, CO 80202

**Attendees:**

Babcock, Sarah	Jones, Chuck	Montera, Jeff
Bright, John	Kilkenny, Greg	Parker, Neal
Capesius, Joe (T)	Kitchell, Bob	Quin, Jim
Coats, John	Larson, Anita	Rasmussen, George
Costello, Ron	Martin, Amy	Scher, Pat
Davis, Loretta (T)	McKenzie, Geoff	Shaler, John
Holbrook, Jon	Meyer, Elizabeth	Ulehla, Derek
Huelskamp, Dave (T)	Mullans, John	

T = Via Telephone (1-888-379-9287 ID #363720)

**Secretary Report**

The meeting was called to order at 11:30 am. President, Anita Larson, noted that the minutes from last month's meeting were not available for review and for approval.

**Treasurer Report**

- Ron Costello reviewed the following items in his submitted written report
- Current balance of \$90,781 in investments and \$16,250.35 in Checking Account.
- February Lunch Status– Post filled all available space no-shows versus walk in balanced.
- Problems with the RSVPs – hopefully credit cards will solve some of the problems.
- Audit will be completed after the Board meeting and submitted to National by 1 March as required.
- Ron proposed a budget for the Post. Revisions were suggested and approved by the Board. They included a reduction of Luncheons in Operating Income from \$11K to \$8K, along with an increase in Education & Training from \$4K to \$8K to cover anticipated income from 8on8/Industry Day, for a net increase in Total Income of \$1K. Total Expenses were increased by \$3K with an increase in Scholarships from \$3K to \$6K (including the \$1K contribution already made to the Doug Plack scholarship fund). This resulted in a budget showing a \$2,000 shortfall (\$27,300 Total Income vs. \$29,300 Total Expenses).
- Elizabeth Meyer requested a summary of Mutual fund growth over the past five years.
- The Board approved the expenditure of up to \$500.00 for a CPA to prepare our tax returns.

**Small Business Forum in Colorado Springs**

- Anita proposed that we co-sponsor a booth with the Pikes Peak Post on 4-5 April. The Board approved the expenditure of half of the booth cost of \$700.

**Program Committee Report for March Meeting**

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- March Meeting is set for March 15 at the Embassy Suites at 7525 East Hampton Ave. Speaker will be Bethany Trumple of Farnsworth who will present on LEED Certification.

### **National Conference**

- Jim Quin summarized a lengthy e-mail he distributed before the meeting on the 2009 National Conference that we are hosting with the Salt Lake City Post.
- Conference will be held at the Salt Palace Conference Center.
- The SLC Post would like us to shadow to the committees at this year's National Conference in Philadelphia.
- The SLC Post is looking for assistance with the Program Committee (Jim Quin is co-chair) and with Sponsorships.
- SAME National will play a larger role in development of the program for our event.

### **Industry Day – Open discussion**

George Rasmussen presented the committee report for the Industry Day. The feedback and group census included:

- Still working on the date. Maybe 21 June or may shift to 20 June for better facilities
- Pikes Peak and Frontier Posts will participate in the event, but not as financial partners.
- Plans a morning session which will conclude with 6 - 10 agencies giving presentations on their programs and contracting opportunities. Afternoon session may be on the GSA Federal Supply Schedule and how to apply for it.
- Those who only come for the 8-on-8 will be able to meet their agencies during the luncheon part of the day's program. Each table will have a host (either a Board member or one of the Large Business or Small Business sponsors).
- We plan to sell 30-36 Table top exhibit sponsorships and 4-8 sponsor full exhibit booth sponsorship spaces.
- There will be registration and prices for all day, lunch only, and exhibitors.

### **MATHCounts**

SAME has been well represented at the Jefferson County (12 contestants), Denver Metro (290 contestants), and Denver North Metro (110 contestants) regional competitions. Volunteers are needed for the state competition on March 17. Anyone who can participate should be at Denver University at 0830 to Proctor the first round then score the rest.

### **Program Committee Report for April and May Meetings**

- April Meeting is set for April 19 at Colorado School of Mines. It will be a joint meeting with the Society of Women Engineers. Speaker will be Judith Kronenberger who will present on an Afghanistan Water Supply project. The Board confirmed that SAME will pay for the lunches of the Student Post attendees.
- Pat Scher has scheduled Captain Lefler of the Colorado State Patrol office to present on their Office of Preparedness and Safety. Firetech is a new Small Business and may be a very appropriate sponsor to give the SB pitch.

### **Outreach and Communications**

George Rasmussen has received 9 scholarship applications and will distribute them to Jim Quin and Ron Versar for review and recommendations.

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### **Summer Camp**

John reported that Kurt Ubbelohde (former Omaha District Engineer; now with Leo A Daly) would be the Senior Mentor this year. Board approved budgeting airfare support for Oxnard Camp for Elizabeth Meyer's participation at the Oxnard Camp as a mentor.

### **Young Members**

Neal Parker introduced Amy Martin, who will assisting with Young Member activities. She will be developing a mentoring program for the Post. Neal noted that the Young Members held a meeting on 13 December – Linda Brown (Fellow) attended; they discussed mentoring, recruitment and future activities.

Derek Ulehla reported that the Student Post held a seminar on resume preparation. They plan to distribute resumes for students looking for summer intern programs. CSM Chumbler will give a presentation at the next Student Post meeting on the role of NCOs. Joe Capesius needs to be brought into this meeting.

### **National Security**

Pat Scher announced that they were writing an article for the newsletter on the activities of the National Security Committee. Anita suggested that other committees should do likewise. Pat feels that with an August and a May speaker on National Security, we will more than meet the streamer requirement for Programs.

### **Fellow Report**

Dave Sprengle has agreed to be a replacement for John Bright. Hopefully, he will start in April.

### **NCO - Joe Capesius**

No new information to report

### **Education, Training and PDU – Jon Holbrook**

Jon Holbrook stated that he had nothing to report.

### **Small Business**

No small business report

### **Communications**

Loretta needs articles for newsletter by this Friday.

### **Membership**

Bob Kitchell reported that National is still converting to the new Automated Management System, but progress is uncertain. The Denver Post increased the number of Sustaining member

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firms from last year. Since Individual membership was dropped from the streamer requirements, it appears we will earn the Membership Streamer for 2006.

**Next Meeting**

Jim Quin will host our next meeting at Farnsworth Group. Their offices are on the 8<sup>th</sup> floor of Stanford Place One which is next door to the URS office building in the DTC on East Tufts Avenue.

The meeting was adjourned at 1:15 pm.

*Meeting minutes taken by Chuck Jones.*

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