

**SAME Denver Post Board Meeting Minutes
Tuesday, Aug 28, 2007**

Location: Office of AMEC, 355 So. Teller St. Lakewood, CO

Attendees:

Larson, Anita	Montera, Jeff
Martin, Amy (phone)	Mullens, John
Costello, Ron (phone)	Parker, Neal
Holbrook, Jon	Quin, Jim
Jones, Chuck	Rasmussen, George
Coats, John	Scher, Pat
Huelskamp, Dave	Shaler, John
Davis, Loretta	Ulehla, Derek
CPT Jon Bartusiak	CPT Bryan Taylor

The meeting was called to order at 11:40 am by Post President, Anita Larson.

Secretary Report

Minutes from July meeting were approved as written.

Debriefs

Anita asked for feedback on the July meeting at Buckley. It was unanimous with all board members that future SAME meetings would not be scheduled at Buckley due to difficult and lengthy base accessibility.

Amy Martin debriefed the tour of the Cheyenne Mountain Air Station and concluded it was interesting and a successful event.

Patrick Scher debriefed the Rockies baseball event. 14 people attended but he was unsure of the Young Member participation.

Treasurer Report

Ron Costello reviewed the following items from his submitted written report:

- Membership meeting at Buckley had revenue of \$778.00 from luncheon fees and \$104 from the scholarship raffle for a net profit of \$394.36
- Y-T-D profit of \$7.58 on lunch meetings
- Ron opened a second Pay Pal and checking account to collect RSVPs and payments for two monthly meetings at the same time
- Current balance of \$92,367 in investments and \$20,280 in checking account

ACTION: Ron will send the new Pay Pal html code to Loretta Davis for the website by Sept 24 to advertise the Oct-Nov events; and he will give the new Pay Pal pass code to Jeff Montera for RSVPs.

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September Meeting - open discussion

Anita asked for details on September meeting:

- John Shaler will welcome and open the meeting at 5:30 pm with the pledge; introduce Sally; and close the meeting
- Two drink tickets will be offered to each attendee for alcoholic beverages
- Ron will bring the check book to pay CH2M HILL after the event
- Two professional organizations were invited: Engineers Without Borders and Society of Women in Environmental Professions
- Neal Parker suggested adding a table for Young Member membership and mentoring info
- Raffle at September meeting will be dedicated to the Iraq School Supply outreach and the dollar amount collected will be matched by DMP funds up to \$200.

ACTION: Ron needs to bring tickets for alcoholic beverages; Chuck Jones needs to bring raffle tickets to the Sept networking event; Loretta will set up table for SAME membership info.

Engineering and Construction Camp Recapitulation

Recap was presented by John Mullans:

- SAME has had a total of 493 total campers since 2000
- Ron Brown is national chair
- SAME National has claimed this event as a “premier” activity and set up the national camp events as an official program
- John presented camp org charts, objectives, and statistics on campers, mentors, and flight leaders
- Supporting organizations and government agencies that contributed to the program success were mentioned
- Board needs to decide level of involvement for 2008
- Board needs to ask sustaining members to coordinate and manage meeting details, recruitment, contracts, purchases, and event oversight
- Board needs to find 2-3 “interns” to follow John through the camp process for one year, then take over his responsibilities
- April 15, 2008 is deadline for campers – recommendation to start early
- CABPES has 2 (of 5) slots and will fill through their tutorial program
- DMP should consider ideas on how to recruit female campers and get SWE more involved
- Invite 5 campers to Dec 6 meeting to recognize their accomplishments.

There was considerable discussion on how to recruit campers through e-mails, the DMP newsletter, and personal phone calls to school counselors. We need to get new schools involved for more response.

ACTION: John Mullans will create a draft job description for board approval to recruit a replacement for his duties/responsibilities; George Rasmussen and John Coats will invite the 5 campers sponsored by DMP to the December 6 membership meeting; Jeff Montera will follow up with SWE, CAPBES, and the

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JROTC for speaking possibilities for Dec; George Rasmussen will write article for the DMP newsletter.

Mentoring Program

Amy Martin was absent for this report; however, Neal provided information on a handout that he will bring to the September networking event.

Fellow Nomination Committee

Anita will have ad-hoc meeting with Chuck Jones and John Shaler to discuss fellow nominations.

National Conference

Jim Quin had no report.

DMP Officer Update

Julie Timmons approached Col. Hedley at Buckley to join the DMP board. He declined but offered to present at a future meeting. Anita noted that Geoff McKenzie was the Chair of the Nominating Committee and would be preparing a new slate for the 2008 DMP Board. Each board member will be contacted by Geoff McKenzie to determine their involvement for 2008.

ACTION: Geoff McKenzie will follow up with each board member for their 2008 commitment; if board members don't hear from him soon, please call him direct and offer your commitment.

November Technical Session Event

Jon Holbrook reported on speakers, agenda, and tours. Planning and commitments are moving forward. Event will be at Holiday Inn at Chambers in close proximity to Wal Mart tour.

Streamer Discussion

- Committee chairs need draft streamer information in by Dec 20 with a final deliverable to National on Jan 31
- George Rasmussen handed out award information on Post recognition and national awards for nominations
- Loretta will work with George on newsletter article for nominations

ACTION: John Shaler will contact each chairperson to discuss the draft streamer info; George Rasmussen and Anita Larson will write article for the SAME national bi-monthly newsletter on Industry Day to comply with streamer requirements; Loretta will follow up on DMP article for early award nominations.

Math Counts Report

Chuck Jones requested a check for \$1,000 to be mailed to Math Counts. Anita provided e-mail handout regarding a math program that will be discussed at the Sept board meeting for an outreach activity.

ACTION: Ron will provide a check to Chuck Jones at the Sept 18 networking event.

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Outreach and Communications

Derek mentioned there is a need for a school supply drive for three schools in Iraq. There was a discussion that upcoming raffle money from DMP monthly membership meetings be designated for the Iraq program. George Rasmussen moved that the Sept/Oct raffles from membership meetings go towards this outreach event with a matching donation up to \$200 from the DMP treasury. The motion passed.

ACTION: Derek will provide an article in the newsletter to introduce the program and collect monetary donations and school supplies. Chuck Jones will bring raffle tickets to the Sept networking event.

Programs Committee

- Elizabeth Meyer will confirm the October speaker
- Jon Holbrook reviewed November workshop details and confirmed the Mortenson design-build module, the Department of Interior speaker on global warming, and the Wal Mart tour
- Jeff Montera is looking for a Dec location
- Ron initiated discussion on the November pricing structure as the following:
 - All day - \$40 (NM); \$35(M); \$25(Gov)
 - Morning only - \$20 (NM); \$15(M); \$10(Gov)
 - Lunch only - \$30(NM); \$25(M); \$15(Gov)

ACTION: Jon Holbrook needs to make sure PPP is invited to the November workshop; Ron needs to bring a detailed pricing structure for the November meeting to the next board meeting or earlier if we wish to get announcements out earlier than the October 3rd Board Meeting.

National Security

Pat Scher announced the committee had a meeting before the July membership meeting. He is working on the gap analysis for the streamers and may have recruited another committee member from the last meeting.

Young Member Report

Derek Ulehla reported out on the Rockies game successful event and looking forward to YM recruiting at the Sept networking event.

Education, Training and PDU

Jon Holbrook needs PDH numbers for Industry Day.

Membership

Chuck Jones explained streamer criteria (An increase in Individual Memberships) and how individual memberships are accounted. He corrected reports from two months ago with a new membership total. We have 141 Individual members against a 2007 Baseline of 110. John Coats asked how many life members we

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have.

ACTION: Chuck Jones will get back to John on lifetime members

NCO

No report

Small Business

No report

Public Agency

No report

Pending Business

- Post privacy policy will be discussed at the next meeting
- Industry Day 2008 committee will be forming soon
- Neal will include a paragraph to report on Leadership Training in the newsletter

Guest Introductions

Introductions were made by Derek Ulehla for his guests, CPT Jon Bartusiak and CPT Bryan Taylor joining us for lunch and to welcome them into the SAME organization.

The meeting was adjourned at 1:10 pm.

| *Meeting minutes taken by Loretta Davis.*

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