



**FINAL
SAME Denver Post Board Meeting Minutes
Tuesday, 5 August 2008**

**Location: PWT
Board Meeting**

Attendees:

Bratlien, Mike	Kitchell, Robert
Coats, John	Mullans, John
Holbrook, Jon	Quin, Jim
Jackson, Tracy Lynn	Rasmussen, George
Jones, Chuck	Savoy, Frank (phone)
Larson, Anita	Scher, Patrick
Martin, Amy	Shaler, John
Meyer, Elizabeth	Ulehla, Derek
Parker, Neal	

Call in Number: 1-877-494-5165 Participant Code: 892599

The meeting was called to order at 11:35 by Post President, John Shaler.

Safety Moment

Lightning can happen anywhere. The Green Mountain fire is a good example.

Secretary Report

John Shaler suggested the Denver Post approve the minutes as written after the appropriate changes have been made. PDF copies will be sent to Jeff Montera and Karen Weiss to post on the local SAME website.

Treasurer Report

- Ron Costello was not at the 5 August Meeting and no changes were made to the previous month's treasury report.

Old Business

A request for an update on the Boy Scout initiative was made. Jon Holbrook will get an update.

New Business

- E. Weber, a new member, inquired to see if SAME offers scholarship opportunities.



- Elizabeth Meyer has put together a proposal that discusses in length both individual or group Professional Development and was submitted it to the Educational, Training & PDU's Committee.
- The Educational Committee will discuss the prior proposal and report back to the board in two months. John Shaler will respond directly to Elli Weber that we do not currently have such a program.

Program Committee Report

- Neal Parker is coordinating with Greg Kilkenny for the small business speakers and the raffle.
- The 18 September General Meeting will be held at the Doubletree on Iliff in Aurora and Lt. Colonel Zemotel from Buckley AFB will be the speaker.
- The 18 September event will be a joint event with NCMA/CMAA. There will be three tables for registration and NCMA/CMAA will collect their own money.
- The 9 October General Meeting is a breakfast meeting at Brauns' from 7:30-9:00am, Charlie Scharmann from the Army Rocky Mountain Arsenal will be the speaker. He will be discussing an overview of the Army Rocky Mountain Arsenal and past present and future trends.
- 20 November will be the Innovative Technologies Training Session at the Colorado School of Mines. This event will provide the Denver Post Chapter with needed actions for the streamers. Last year's criteria will be used for the streamer requirements. White Papers are requested from members to submit to the newsletter to fulfill streamer requirements.
- The General Meetings on both 9 October and 20 November are still available for early registration. Pre-registration for upcoming events for the Denver Post may be accomplished by either the Pay Pal Link or the RSVP link on the local SAME website, both links forward data to Ron Costello. Ron compiles a list of attendees and Neal organizes the badges.
- Neal Parker will coordinate with Ron in the event certain small business speakers are needed to fulfill streamer requirements.

Fellows

No Report

NCO

No Report

Outreach and Communications

No Report

Education, Training and PDU's

Elizabeth Meyer's discussion regarding professional development was discussed under New Business.



On August 1, 2008, Neal Parker and Dan Lane reviewed the requirements for the Denver Metro Post to qualify for an Education and Training Streamer against the programs completed to date and those currently scheduled for the remainder of calendar year 2008.

The principle criteria which we have met to date or are ongoing are:

Criteria	Date Completed	How Completed
Combat Engineering	17 January 2008	Runway Construction in Afghanistan
Small Business	4 June 2008	Small Business Industry Day/8 on 8
Award PDH's in Compliance With the "SAME Guide to Continuing Professional Competency"	Ongoing	Past and Future Programs
Support Members in Their Preparation for Licensure and/or Certification	21 February 2008 & On Going	Engineering Talent Management Past and Future Programs and Web-Site Postings
Future Program, Project and Contract Opportunities for the Department of Defense in Local Area	4 June 2008	Small Business Industry Day/8 on 8
Future Program, Project and Contract Opportunities at for non-DoD Programs at the Federal, state of Local levels	17 April 2008	RTD Future Expansion

The principle criteria below need to be met:

Criteria	Tentative Date	How To Complete
Efficient Design and Construction	November 2008	Presentation During Technical Training Session
Environmental Sustainability and Stewardship, Including Green Building Design Considerations	November 2008	Presentation During Technical Training Session
Facility and Infrastructure Life Cycle Management	November 2008	Presentation During Technical Training Session
Corporate Information Management (e.g. GIS, Geobase, other Knowledge Management Programs)	November 2008	Presentation During Technical Training Session
Water Resources Planning and Management, including Water and Wastewater	TBD	TBD
Submit Articles to the Military Engineer or Other Professional Journals	TBD	TBD

Our upcoming programs, especially the November Technical Training session, need to be planned to provide for completion of these criteria.

Small Business
No Report



Young Member Report

Amy Martin is organizing the Innovative Technology Event at Colorado School of Mines. This event is vital in fulfilling the streamer requirement. Jon Holbrook and Jim Quin will assist in coordinating speakers for the event.

- BIM (Building Information Model) will be one of the educational topics discussed. Jim Quin and Jon Holbrook will assist Amy in arranging speakers, some of the options for speakers include: General Contractors such as Mortenson Construction or other General Contractors, Leo A Daly or Corps of Engineers. Mike Bratlien suggested the new trends in Revit (architectural building design software) could be one of the educational sessions. Jon Holbrook recently attended a workshop at Fort Carson hosted by consultants who have participated in the Design Build process where pros and cons of the DB process were discussed. Jon suggested a similar discussion could also be one of the training sessions at the Innovative Technology Event.
- The Denver Board also suggested an event theme of “Energy” and the tour could be the new recreational center or research lab.
- Amy also suggested the board consider a “Happy Hour” with the students after the innovative technology event. This would be a good opportunity to mingle with the students in a more social atmosphere and network with SAME peers. The “Happy Hour” will be ironed out once the schedule is finalized.
- Derek Ulehla suggested the Denver Post Newsletter should recognize when a member has been recently hired.
- Amy Martin will organize a Rockies Game. Coover-Clark will host a “pre-game” event from 5:00-6:00pm before the game.

National Security

Elizabeth Meyer will have a committee meeting before the 21 August General meeting. One of the agenda items will be to ensure that the streamer goals will be met.

Communications

No Report

Scholarship

No Report

Outreach

Mike Bratlien stressed that more articles are needed for the newsletter. The deadline for the newsletter is the Thursday following the Tuesday Board Meeting. The newsletter will go out by “email blast” on Friday week of the board meeting. Jennifer Edwards and Karen Weiss collaborate on the newsletter.



- The “email blast” receives a large percentage of rejections; Karen, Mike and Chuck Jones are in the process of verifying all email addresses. The newsletter is going to the general membership, Mike suggested board members ask their SAME peers if they are getting the newsletter and email blasts.
- Mike is in the process of organizing an outreach event to the Military community. He suggested the Denver Post consider sending school supplies to families deployed in Kuwait or Afghanistan.
- Amy Martin has suggested we put together a formal mentor program. Amy and Mike will discuss the idea of a formal mentor-mentee program which would include formulating checklists and how many times per year they meet. This will be a good opportunity for “young members” in the corporate world to get involved in SAME.

Membership

Chuck Jones reported the Denver Post is within three of the baseline goal for individual members and 32 above goal for sustaining member representatives.

MATH Counts Report

No Report

Summer Camp

John Mullans discussed the “After-Action” Review for the 9th annual SAME/USAFA Engineering and Construction Camp. Some of the highlights were:

- At the SAME National Level, the camp is sponsored by the Engineering and Construction Camp with Ron Browne as Chair, who coordinates the Army, Air and Navy event. DMP and PPP are local SAME sponsors of the camp.
- As of 28 July, the camp had an income of \$31,900 (58 campers at \$550 with 2 campers free from PPP). Total expenses were \$29,800.33. The camp had \$2,099.67 in Income minus expenses.
- The Denver Post sponsored 5 campers; the DMP partnership with Colorado Association of Black Professional Engineers and Scientists (CABPES) has been successful and should continue to be strengthened. Rocky Mountain Section of the Society of Women Engineers is a relationship that needs to continue to be cultivated.
- DMP sponsored one mentor to the camp.
- For the 9th year Merrick & Company sponsored the concrete beam event and Chuck Jones (now with CWJ Consulting Engineers) sponsored the sprinkler event.
- The food contract, the largest single expense, needs to be fine tuned for 2009. A detailed action report has been written and needs to be followed in 2009 catering negotiations.
- There are also action reports from mentors, flight leaders and other committee members which can be utilized for the 2009 event.



- Alex Mullans created a camp website at: www.samecoloradocamp.org.
- Alex Mullans has been the creator and publisher of the camp photo directory for the past several years. AMEC and Cindy Lincicome have agreed to publish the 2009 camp photo directory. The publication is under review by SAME and the Engineering Camp committee; the goal is to gather all information including individual pictures of all participants before the 2009 camp and have 98% complete prior to start of camp.
- An article has been published in the August Denver Metro Post Newsletter detailing the activities of the camp and highlighting all those individuals and organizations whose efforts contributed to a successful 2008 camp. John Mullans thanked Karen and Jennifer for the exceptional newsletter article.
- The July joint DMP and PPP monthly meeting had the largest turnout yet. Ninety paying guests attended.
- Ed Rapp, founding DMP camp member attended the joint luncheon with his son COL (P) Bill Rapp the NW Division Commander for the Corps of Engineers and his grandson.

- John Coats suggested a realistic goal for the 2009 Camp should be 2 applicants of 2 members of the DMP should attend, also an up and coming junior or junior ROTC candidates should continue to be in the applicant pool and attendees of the camp.
- Elizabeth stated the Navy camp had a large diverse group of campers, 11 of the 40 were female. The campers participated in the full design process: Design It/Build It/ Break It. The campers designed on the fly with the available materials and the experience was extremely successful. The staff was consistent from last year with only 1 new individual out of 17. 35-36 Posts were represented. At the Navy camp ROTC is not a requirement. The Navy camp is also able to accept Juniors and Seniors into the program, however only 10% attend any Academy. The mission of the Navy camp is you can support the military in various facets by either becoming a contractor, civil servant or directly into a military branch. Between the two camps there were 100 attendees.
- Elizabeth Meyer affirmed Melissa Cushing welcomes the idea of addressing SAME members at a General Membership meeting to express her appreciation and excitement about the camp. DMP would like the campers to attend the December General meeting to discuss their camp experience if possible. It was suggested DMP should contact prior campers to find out how their lives have progressed after their camp experience.
- A replacement still needs to be found for John Mullans.



Relationships/ Recognition

George Rasmussen suggested members nominate individuals for the annual DMP awards. This information will be displayed in the newsletter. John Mullans was discussed as a nominee for the local chapter and Elizabeth Meyer was discussed as a nominee for the national SAME Award. George is continually researching ideas/candidates for motivational speakers for the December meeting.

8 on 8

No Report

Salt Lake City 2009 National SAME Conference

Jim Quin reminded board members there are still volunteer opportunities. 65 % of Booth Space has been sold. The National SAME website has a link to the JETC 2009 (Joint Engineering Training) Expo that displays all the updated information. Monthly Conference calls with national committee members/program chairs have begun. Jim suggested DMP put an article in the local newsletter concerning volunteer opportunities.

Next Meeting

The meeting will be 2 September at AMEC, 355 S. Teller Street Suite 300 Lakewood, CO 80226

The meeting was adjourned at 1:00 pm.

Meeting minutes taken by Tracy Lynn Jackson and Chuck Jones.