



**Draft  
SAME Denver Post Board Meeting Minutes  
Tuesday, 4 November 2008**

**Location: PBS&J  
Board Meeting**

**Attendees:**

Bratlien, Mike	Langley, Mike
Coats, John	Martin, Amy
Costello, Ron	McKenzie, Jeff (phone)
Gallogly, Allen	Meyer, Elizabeth
Holbrook, Jon (host)	Montera, Jeff (phone)
Jackson, Tracy Lynn	Parker, Neal (phone)
Jones, Chuck	Quinn, Jim
Kilkenny, Greg	Rasmussen, George
Lane, Dan	Scher, Patrick

**Call in Number: 1-877-494-5165 Participant Code: 892599 – Call in number has expired so Jon Holbrook called phone-in participants via PBS&J conference call number.**

**The meeting was called to order at 11:45** by Post First Vice President, Jon Holbrook.

**Safety Moment**

Jon Holbrook stressed the fact that vehicles need to be winterized; members should also employ defensive driving techniques and install emergency kits.

**Secretary Report**

Jon Holbrook suggested the Denver Post approve the minutes as written after the appropriate changes have been made. PDF copies will be sent to Jeff Montera and Karen Weiss to post on the local SAME website.

**Treasurer Report**

- Ron Costello stated the checking account balance at Compass Bank as of 3 November was \$12,504.00, Pay Pal Balance is \$243.00 and Scholarship Raffle is \$1,732.00. Total Revenue received from 2005 Conference is \$24,500. The Charles Schwab account has \$40,000 and will remain in this account until a conservative alternative has been designated. The John Hancock account has a Year to Date negative depreciation of (\$13,243). The General Meeting profit for October is \$132.44, the General Meeting Profit Year to Date is \$6,286.23 and the No Show Recovery Year to Date is \$500.00. The treasurer's report was approved.



## Old Business

- Jon Holbrook discussed holding the general meetings at both breakfast and lunch times/venues; members enjoy the variety. There are some AV challenges at Braun's restaurant but Ron Costello believes the issues can be resolved.
- Texoma Missouri River Regional Conference was discussed in relationship to local conferences. Mike Bratlien stated that attendance is greater at the regional conferences opposed to local conferences. Regional conferences need to bid meeting locations at board meetings and are held six months prior to Nationals. Hotel and national booth space usually sell out for regional conferences compared to local conferences, while the regional conference has more attendance of National Board members. A goal for DMP/PPP could be the combination of 8 on 8 Industry Day and a Regional Conference within the next 2-3 years.
- Jon Holbrook has been in continued contact with the local Boys Scouts to discuss strategic planning in addition to Frank Savoy meeting with the local Boy Scout chapter. George Rasmussen and Patrick Scher discussed working with the local chapter Professionals to assist Boy Scouts in earning merit badges in architecture, engineering, environmental design, biology etc.
- Elections for the Denver Post Board member positions of 2009 will be held at the 4 December General Meeting. Anita Larson will send out an updated list to all post board members. Steve Jefferds from Kleinfelder will be the assistant treasurer, Chuck Craig as the National Security chairperson, Jessica Graul from Parsons as assistant secretary and Allen Gallogly is interested in volunteering for any open board or chairperson positions.
- Ron Costello discussed creating a position that digitally archives the history of the post. The Denver Post needs to consolidate records, photos and all pertinent data through on-line server storage space which will belong to the Denver Post. John Coats suggested the board approach the Fellows with this project.
- JETC 2009 – SLC was discussed by Jim Quinn. Jeff McKenzie is assisting in the development of the four designated tracks for the conference. Currently, 40% is complete and by December all information will be compiled. 85% of the booths have been sold for the conference. A few sponsorships are still available at the higher price point. Hotel reservations, company and individual registrations are selling exceedingly well. The local SAME Board Website will put a link directly to the registration info on the national SAME website. Mike Bratlien suggested Karen Weiss can send out an email blast regarding the price savings for early registration. As a reminder, the dates for the conference are May 12-15 2009 in Salt Lake City, UT. Jon Holbrook reminded the board members that this is an ideal event for networking, branding and volunteering opportunity for our local chapter and individual companies. It was



suggested that the post seek Julie Timmons' advice on how to best leverage this national opportunity. The post will supply information in the newsletter regarding available volunteering opportunities.

## **New Business**

- Mike Bratlien reported on the streamer status of individual committees.
  - Outreach for the Military can be fulfilled with the school supplies sent in the spring, Derek Ulehla from CDM may be sending out Holiday cards and contribution to the USO.
  - SAME sponsored events can be fulfilled by the post sending members to the Regional Conferences and attendance at the Engineering Camps.
  - Professional Development can be fulfilled through the post's Professional Development Program implemented in November
  - Community Service can be fulfilled by Math Counts (local/national), Boy Scouts and Summer Camp.
  - Post Leadership streamers can be fulfilled with college student involvement.
  - Relationships/Accomplishments can be fulfilled by the SAME Newsletter, Military Engineering magazine and other publications.
  - One third of the streamer criteria have been changed from last year's requirements. Send streamer information to Mike Bratlien.
- 8 on 8 Agenda 2009-Cindy Lincicome will be the 8 on 8 Chair-person, Neal Parker and Jon Holbrook have volunteered to be committee members. There was a meeting in October to discuss lessons learned and strategies for 2009. Jon Holbrook will acquire Cindy's meeting minutes. The 2009 8 on 8 is planned for 3-4 weeks after Nationals in SLC.

## **Program Committee Report**

- Neal Parker is coordinating the 4 December meeting at the Double Tree in Aurora. George Rasmussen will coordinate Camp attendees Raymond Groves and Melissa Cushing. Hopefully, Powerpoint and photos will be displayed at the 4 December meeting from the campers. Pat Scher suggested Sarah Cunnigham from ECC could be the guest speaker to discuss wellness programs.
- Speaker and location has not been solidified for the 22 January 2009. Jon Holbrook will talk with Lee Evey from DBIA as a potential speaker or



Elizabeth Meyer can solicit Tom Clayton from CO Asphalt Paving Association.

- Amy Martin requested the need for additional attendance for the 20 November Technical Forum at the School of Mines. Presentations and Bios from presenters are due 7 November. Firms still have an opportunity to financially support the break sessions or company sponsorships. The sponsorship money goes to the mentoring/education fund. The cost is \$200 large business and \$100 small business. Company banners can be hung which are part of the sponsorship program.

### **Fellows**

No Report

### **NCO**

No Report

### **Education, Training and PDU's**

No Report

### **Small Business**

No Report

### **Young Member Report**

See Programs above.

### **National Security**

Elizabeth Meyer noted streamer requirements are up to date. She asked for responses from committee members.

### **Communications**

Mike Bratlien noted the email blast list is continually being updated.

### **Scholarship**

Mike Langley will have the scholarship forms updated by January 2009 so that the new information can be input by the end of February 2009. Scholarships will be awarded by April 2009. Ron Costello will write checks in summer of 2009 to recipients.

### **Outreach**

Mike Bratlien, Amy Martin and John Shaler attended the mentoring event on 28 October at Lodo's. 22 people were in attendance and 80%-90% of the attendees were 26-35 years old. Mike Bratlien suggested mentoring should be built into the post's 2009 budget. To ensure a successful mentoring program, three initiatives need to happen: (1) organize quarterly happy hours and networking dinners, (2) consistently discuss the mentoring program in the newsletter and (3) engage



sustaining members for a continued list of topic ideas and potential candidates. Some of the brainstorming topics that could be discussed at mentoring events: life skills, financial planning, social networking ideas, professional development and career development. This demographic is the future of the SAME organization.

### **Membership**

Chuck Jones reported the Denver Post Individual and Total Member Goals have been met for 2008. 8 company memberships expire 1 November 2008. The Denver Post website is outdated with sustaining members. A goal for 2009 should be working with other local chapters (Pikes Peak, Frontier and FE Warren) to increase membership and the utilization of two posts per membership.

### **MATH Counts Report**

Chuck Jones reported first check has been given to Ron Costello and is awaiting the second check. The next event will be in February 2009.

### **Summer Camp**

Jon Holbrook reported that Scott Prosuch volunteered to assist John Mullans with the 2009 Summer Camp. John will begin parceling tasks to Scott who is familiar with the camp and has previously been a mentor.

### **Relationships/ Recognition**

George Rasmussen suggested the National SAME chapter needs to adopt a broader category for awards to recognize civilian leadership, ie- nomination of Elizabeth Meyer for Young Members award. Dan Lane stated London Olympics is available for future speaking engagements but Masdar Project is unavailable.

### **Next Meeting**

The meeting will be 2 December at Merrick, 2450 S. Peoria Street Aurora, CO 80014.

The meeting was adjourned at 1:30 pm.

Meeting minutes taken by Tracy Lynn Jackson and Chuck Jones.